



## APPLICATION & DEPOSITS

### Application Fee

A one-time application fee of \$250 must accompany each application form. This non-refundable fee covers the administrative work involved in processing an application. A non-refundable Admission Fee of \$8,000 must be received after a student has been accepted and before a place can be confirmed.

### Admission Fee

Students admitted into Playgroup, Nursery or Pre-Kindergarten pay the \$8,000 in yearly installments.

Grade	Year 1 Fee	Year 2 Fee	Year 3 Fee	Year 4 Fee	Total
PG	\$1,000	\$2,000	\$2,000	\$3,000	\$8,000
Nursery	\$2,000	\$3,000	\$3,000	-	\$8,000
Pre KG	\$4,000	\$4,000	-	-	\$8,000
KG - Gr 12	\$8,000	-	-	-	\$8,000

### Deposit

A one-time payment of \$500 is payable for a new student and is refundable on their final departure (after deduction of outstanding charges).

For more information on paying application fees and deposits, or to arrange any other method of payment, please contact the school's Admissions Office – details overleaf.

## TUITION FEES

Tuition fees are paid per term; there are two terms per academic year. Term 1 tuition fees are payable in May. Term 2 tuition fees are payable in Nov.

Grade	Term 1	Term 2	Annual
Playgroup	\$2,465	\$2,465	\$4,930
Nursery	\$5,928	\$5,928	\$11,856
Pre-Kindergarten	\$8,107	\$8,107	\$16,214
Kindergarten	\$ 11,098	\$ 11,098	\$ 22,196
Grade 1 - 2	\$ 11,419	\$ 11,419	\$22,838
Grade 3 - 5	\$12,412	\$12,412	\$24,824
Grade 6 - 8	\$15,309	\$15,309	\$ 30,618
Grade 9 - 10	\$16,572	\$16,572	\$33,144
Grade 11 - 12	\$18,324	\$18,324	\$ 36,648

## Week Without Walls Fees

These fees cover overseas and local trips depending on the student's grade-level and are payable in May with Term 1 tuition fees. These fees are mandatory for all students from Grades 4 – 11

Grade	Annual Fee
Grade 4	\$450
Grade 5	\$550
Grade 6	\$2,600
Grade 7	\$2,800
Grade 8	\$2,900
Grade 9	\$3,800
Grade 10	\$3,500
Grade 11	\$600
Grade 12	\$600

## Uniforms

School uniforms can be purchased upon successful enrollment from the school shop or the designated school tailor.

Product	Price (BDT)
PE Shirt	450
PE Shorts	350
Polo T-shirt (White)	600
Polo T-shirt DP (Maroon)	600
House T-shirt	600

## OPTIONAL

### School Bus Service (Full school year)

Bashundhara	\$1,902
Baridhara / Gulshan / Banani / Niketon	\$2,614
Mohakhali	\$2,852

### School Lunches / Cafeteria (Full school year)

Playgroup:	No charge (snack included)
Nursery - Grade 2:	Snack \$570, Lunch \$2,110
Grades 3 – 12:	Snack \$570, Lunch \$2,348

### Piano / Guitar Lessons (Full school year)

(During school hours)	\$1,650
-----------------------	---------

# PAYMENT METHODS

## 1. Bank Transfer (wire transfer, online banking)

Please quote the **Student Name** or **Account Number** when making a bank transfer.

### Bank name and address:

Commercial Bank of Ceylon, PLC  
49 Gulshan Avenue, Dhaka 1212

### Payment in USD

**Account Name:** STS Capital Limited

**Account Number:** 1804020171

**Routing Number:** 080261722

**Bangladesh Swift:** CCEYBDDH

**IBAN Number:**

**Branch:** Gulshan

Please note an additional charge of \$25 is required to cover bank charges. Any non-paid bank charges will be debited to your child's school fees account and further payment will be required to clear the account.

## 2. Payment by cheque

- 1) Cash/Cheque/Payment Order/Overseas Transfer/A/C Transfer  
Deposit at Bank as per Banks spot rate.

### Dutch-Bangla Bank Ltd.

Branch: Gulshan

Account Name: STS Capital Ltd.

Account Number: 116.120.400

SWIFT Code: DBBLBDDH116

### Dutch-Bangla Bank Ltd.

Branch: Bashundhara

Account Name: STS Capital Ltd.

Account Number: 147.120.2694

SWIFT Code: DBBLBDDH147

### Commercial Bank of Ceylon PLC

Branch: All Branches in Dhaka

Account Name: STS Capital Ltd.

Account Number: 1804007739

SWIFT Code: CCEYBDDH

## 3. We accept Debit or Credit card online payment from:



International School Dhaka  
Plot 80, Block E, Bashundhara R/A, Dhaka,  
Tel: +880 2843 1101-7 (switchboard)

# ADDITIONAL COSTS

## Lost or Damaged Text Books

A set of text books is loaned to each student. At the end of the year, or earlier for transferring students, the books must be returned in the condition in which they were issued, allowance being made for fair wear and tear. A charge will be made for textbooks/library books lost or damaged beyond the accepted standard.

## Extra-curricular Activities and School Campus

We understand the value of extra-curricular activities in helping to provide a well-rounded and balanced school experience. Some activities are free of charge, other options incur an additional charge. ISD parents should direct any payment inquiries to the Finance Office.

## Exam Fees

External exam fees, for students taking these options, are in addition to the school fees with ISD taking these payments directly for the full IB Diploma Programme.

# INVOICES

ISD sends invoices 2 times a year (one per term). These are sent electronically.

Invoices for the 2024-2025 academic year will be issued and due on the following dates below:

1st Term Invoice issue date: **3 June 2024**  
1st Term Invoice due date: **3 July 2024**

2nd Term Invoice issue date: **1 November 2024**  
2nd Term Invoice due date: **30 November 2024**

Invoices must be settled in full within the published due date (see list above).

# PROCEDURES

## Refund Policy

All fees are non-refundable after the start of school classes.

## Late Fees

Should any tuition fees be paid after the payment due date noted on the invoice, a late fee of USD250 will be charged for each student in the first month and an additional USD250 in the second month.

The late payment of tuition fees will result in a student not being permitted to attend school until the fees and penalty payment are received in full.

## Non-payment of Fees

Students whose fees are not fully paid by the due date will be excluded from their classes. Student records and progress reports will not be released to parents or to any other educational institutions until all outstanding fees are paid in full.